



Council Policy

Policy Name	Deputations to Council
Issue Date	Original OAA Policy Manual 1993 – Council Policies & Procedures
Revision Dates	September 2, 2025

As part of the OAA's efforts to ensure accessibility, openness, and transparency, Members at large may request to make a deputation to Council.

A request from a member to make a deputation must be made a minimum of 14 days prior to the next scheduled meeting of Council. The purpose and details of the deputation must be submitted to the President or Executive Director.

The purpose of the deputation must be clearly outlined in the request along with any accompanying materials for Council's review.

A Member may make a request to speak to their deputation at the meeting in their request. A maximum of 10 minutes is permitted and a time for the presentation will be sent to the Member at least 7 days in advance of the meeting.

Council will receive the subject matter and may ask questions following the deputation. The information will be received and referred for later consideration.